



PHARMACY PROFESSIONALS' ASSOCIATION OF UGANDA

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Our Ref: PPAU/043/8/2026 Your ref Date: 18th August 2026



TO: ALL DISPENSERS AND PHARMACY ASSISTANTS.

SUBJECT: GUIDANCE ON CPD POINTS, ACCESS, RECOGNIZED PROVIDERS, REQUIREMENTS AND OTHER RELEVANT INFORMATION

Dear all, warm greetings!

As you may be aware, Council has commenced CPD points-based renewal of Annual Practising Licences and Extracts with effect from January 2027 in its letter dated 13th August 2026 Ref AHPC/08/26, **vide infra**. As provided under section 53(2) of the Allied health professionals act cap 274, laws of Uganda, PPAU has been delegated the mandate to organize and provide CPD trainings and sessions for Dispensers and Pharmacy Assistants by Council. CPD activities shall therefore be organized, coordinated and captured by PPAU in accordance with the requirements of Council. The Association shall maintain appropriate records of members' participation and CPD points for purposes of monitoring compliance and supporting the renewal process. In view of the above, please take note of the following;

(1) Requirement to participate and obtain CPD points, fees etc.

- i. Given the administrative, organizational and operational requirements involved in running the daily activities of the association including providing and maintaining the CPD programmes, CPD participation and points shall be recorded for **members in good standing with the Association (FULLY SUBSCRIBED MEMBERS)**. All Dispensers and Pharmacy Assistants are therefore required to **subscribe to and maintain active membership with PPAU** to facilitate convenient involvement in all association activities including participation in the CPD programme. Membership is obtained through payment of the prescribed membership fee and completion of the membership form available on the PPAU website [PPAU Membership Form](#)
- ii. Where one is a **not a member of the association**, they will be required to pay a fee of **20,000 shs per CPD session** (for online and blended) to participate and maintain records and **15,000 Ugshs** for self- assessment based CPDs that will be available on the CPD portal.
- iii. ***For fully subscribed members, CPDs will be free.***

(2) Minimum CPD points;

- i. The minimum CPD points prescribed by Council is 30 CPD points per year.
- ii. Where a member undertakes non PPAU- organized CPDs from accredited sources, only 50% of such shall be recognized and the other **50% has to come from the association**

Pharmaceutical Care For All

(3) Recognized CPD providers and other CPD activities;

- i. **PPAU**, is the professional body delegated by Council to organize and provide CPDs for Dispensers and Pharmacy Assistants; It may partner with other professional bodies, institutions, organizations, persons and facilities in the delivery of CPD activities.
- ii. **Government facilities ie HCIVs, General hospitals, regional referral hospitals and national referral hospitals** have been accredited by MoH to provide CPDs to Dispensers.
- iii. Dispensers and Pharmacy Assistants may also participate in CPD activities organized by **other allied health professional associations** and other bodies, persons or facilities recognized and/or accredited by Council provided the topic is relevant to pharmacy practice.

Where a member undertakes a qualifying CPD activity outside a PPAU-organized programme, proof of participation or completion shall be submitted to the PPAU Secretary through the CPD portal for verification and to capture of the corresponding CPD points. The PPAU CPD portal has a provision for submission of such evidence but access is through PPAU membership identification number. Where one is **a non-member of the association** but needs to capture their CPD points after attending a session, one is required to **pay a fee of 10,000shs** to enter their CPD points upon verification.

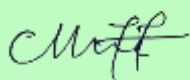
Other than PPAU sessions and self-assessment, **there are professional activities that qualify for CPD points**. Members should check with the PPAU CPD portal for such information or the current guidelines on CPDs issued by Council (*Page 13-14*). Where one engages in such activities, evidence and a brief summary of the activity should be submitted through the PPAU CPD portal to capture the CPD points.

(4) Access to CPD activities;

- i. PPAU shall ensure that CPD opportunities are accessible to Dispensers and Pharmacy Assistants across the country through multiple delivery approaches, including **online CPD sessions, blended CPD programmes and self-assessment based CPDs** using approved learning material.
- ii. PPAU shall also progressively **roll out CPD activities across the different regions**. Regional representatives shall communicate official updates on region-based CPD programmes, schedules and other opportunities as they become available. Members are encouraged to regularly follow official PPAU communication channels and the CPD portal to ensure timely access to CPD opportunities and updates.

For information on CPD timelines, recognized and accredited providers, upcoming CPD activities and other CPD requirements, visit [PPAU CPD Portal](#)

Yours faithfully



GWEBAYANGA COLLINE

General Secretary



THE ALLIED HEALTH PROFESSIONALS COUNCIL



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MINISTRY OF HEALTH

Our Ref:.....

Your Ref:.....

AHPC/08/26

13th August 2026

To: All Presidents
Allied Health Professionals Associations
Uganda

RE: COMMENCEMENT OF CPD POINTS BASED RENEWAL OF ANNUAL PRACTICING LICENSES AND EXTRACTS EFFECTIVE JANUARY 2027

The Allied Health Professionals Council wishes to inform you that with effect from January 2027, the renewal of Annual Practicing Licenses and Extracts shall be based on the accumulation of Continuous Professional Development, (CPD) points. CPD points will therefore become a prerequisite for renewal of licenses.

In the interim, Council has delegated to Associations the mandate to organize and offer CPD trainings/sessions to all cadres of professionals under your jurisdiction. All CPD points awarded by your Association in line with Council guidelines shall be fully recognized by the Council.

In this regard, you are requested to nominate and forward the name of one person to serve as the official contact person for CPD matters. This person will be responsible for coordinating all CPD activities and communication with the Council. Furthermore, while the Council is in the process of revising the CPD Guidelines, the 2017 CPD Guidelines shall continue to guide all CPD activities until the revised version comes into force. Note that CPDs must be discussed by the executive Committee of the association before being forwarded to the Council.

We count on your cooperation in disseminating this information to your members and we will also issue a memo to all professionals regarding this transition.

Yours

Dr. Bernard S. Bagaya
FOR: REGISTRAR- AHPC

Cc. Chairperson -AHPC